

Computer Software Evaluation Form

Title: _____ Evaluator's Name: _____
 Date: _____ Subject Area: _____ Grade Level: _____

1. Program Requirements: (Memory, Operating System, CPU):
2. Additional hardware or software required:
3. Publisher: _____ Publisher web site: _____
4. Vendor Name: _____ Vendor Phone: _____
5. Vendor Address: _____ Vendor Web site: _____
6. Price of Program (Individual price, site license or network price?)
7. Is a network demo available? Yes No
8. What funds will be used to purchase the program?
9. Manuals and Support:
 - A. User's Manual is available/included. Yes No
 - B. User's Manual is easy to understand. Yes No
 - C. User's Help is accessible within program. Yes No
 - D. Technical support is available online. Yes No
 - E. Technical support by phone is available. Yes No
 - F. Yearly support or maintenance fee is required. Yes No If yes, how much per year?
10. Describe the program's objectives related to district curriculum, state & national standards:
11. Describe how this software would improve your ability to complete specific job responsibilities and/or increase student learning:

	<u>1=Strongly Disagree</u>				<u>5=Strongly Agree</u>
12. Software supports existing curriculum.	1	2	3	4	5
13. Software adequately meets its objectives.	1	2	3	4	5
14. Software would make my job more effective.	1	2	3	4	5
15. Software is usable without reference manual or user help.	1	2	3	4	5
16. User can easily navigate between program screens.	1	2	3	4	5
17. Program allows user to correct errors.	1	2	3	4	5
18. Instructions are available on-screen and clearly written.	1	2	3	4	5
19. Graphics, media elements, & content are clear and appealing.	1	2	3	4	5

1=Strongly Disagree

5=Strongly Agree

- | | | | | | |
|--|---|---|---|---|---|
| 20. Incorrect use of keys/commands does not cause program to abort. | 1 | 2 | 3 | 4 | 5 |
| 21. Software is age-appropriate in content & language. | 1 | 2 | 3 | 4 | 5 |
| 22. Menus and other features make the program user friendly. | 1 | 2 | 3 | 4 | 5 |
| 23. Bug free; program runs properly. | 1 | 2 | 3 | 4 | 5 |
| 24. Software performs management tasks satisfactorily. | 1 | 2 | 3 | 4 | 5 |
| 25. Program will be easily integrated into classroom curriculum. | 1 | 2 | 3 | 4 | 5 |
| 26. Program uses real-life problems and/or authentic scenarios. | 1 | 2 | 3 | 4 | 5 |
| 27. Program requires students to use higher-level critical thinking. | 1 | 2 | 3 | 4 | 5 |
| 28. Tools for student assessment are provided and adequate. | 1 | 2 | 3 | 4 | 5 |
| 29. Program is appropriate for: (Underline all that apply.) | | | | | |
| A. Small group use around 1 computer | | | | | |
| B. Individual student on computer | | | | | |
| C. Use in computer lab on each machine | | | | | |
| D. Use with 1 computer & lg. display for classroom | | | | | |
| 30. Use of this software would require which level of computer skill? (Underline one.) | | | | | |
| Basic | | | | | |
| Intermediate | | | | | |
| Advanced | | | | | |

Your recommendation - Please check one.

- This would be a valuable software purchase. I recommend we adopt it.
- This is beneficial software, but I have some serious reservations. (Please describe problems & indicate if you want to look at other programs like this.)
- This software will not produce the results desired and should not be adopted.

Comments: