

MAINTENANCE WORKER – PAINTER

JD LOCATOR: 4.22.5

Adopted: 4/04
Revised: 9/09

REPORTS TO:	Director of Maintenance/Facility Safety Advisor
CLASSIFICATION:	Classified
FLSA STATUS:	Non-Exempt
TERMS OF EMPLOYMENT:	Salary and work year as reviewed and established annually by the Board of Education
EVALUATION:	Performance of this position will be evaluated regularly in accordance with the Board's policy on the evaluation of classified staff.

JOB SUMMARY

To perform maintenance work which will help to maintain the school district's buildings, grounds and equipment in the best working order possible. To help provide a safe learning environment for the students of the Waynesville R-VI School District.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individual holding this position and additional duties may be assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

NOTE: Reasonable accommodations will be made, if necessary, to enable individuals with disabilities to perform the essential functions.

1. Paints designated buildings, facilities, furniture, and equipment to maintain proper appearance and protection from rust and decay; covers or removes graffiti from walls, doors, and windows; utilizes chemicals as needed.
2. Scrapes, sands, water blasts, sizes, patches, plasters, fills, dry walls, and in other ways prepares or repairs surfaces for painting, repainting or other finish work.
3. Mixes and matches paints and finishes to blend, harmonize, or contrast colors; applies primers and finish coats.
4. Uses and maintains electric, gas, or hand equipment including brush, roller, or spray gun in applying paint, varnish, shellac, enamel, lacquer, or other protective/decorative finishes to a variety of interior and exterior surfaces including wood, metal, glass, plaster, stucco, wallboard, brick, cement, and roofs.
5. Operates line strippers to mark parking lots, courts, and other designated areas as assigned.
6. Uses proper methods of storing equipment, materials, and supplies. Cleans and maintains brushes, tools, and other equipment. Disposes of used rags and solid waste from thinner and empty containers in accordance with current EPA guidelines and district policies.
7. Maintains various records related to paints, work orders, and assigned activities including time and material used.
8. Erects rigs, dismantles, moves, and works from ladders, scaffolding, and platforms.
9. Masks and covers objects to protect from paint or other finishes.
10. Exercises due care, concern, and know-how in using the district's tools and equipment.
11. Maintains shop and work areas in a safe, clean, and orderly condition.
12. Demonstrates knowledge of how to figure a materials list for ordering purposes.
13. Demonstrates knowledge of reading blue prints.
14. Demonstrates knowledge of city building codes.
15. Responds to trouble calls that occur during normal working hours.
16. Responds to emergency calls that may occur after normal working hours.

SUPERVISORY RESPONSIBILITIES

None

QUALIFICATION REQUIREMENTS: *The individual must be able to perform each essential job duty and responsibility satisfactorily. The following requirements are representative of the knowledge, skills, and/or abilities needed to perform the job at a fully acceptable level.*

EDUCATION, EXPERIENCE, AND/OR CERTIFICATION

1. High school diploma or equivalent.
2. Minimum of four (4) years directly relatable experience or advanced technical training as a painter.
3. Valid Missouri vehicle operator's license and the ability to access Fort Leonard Wood.
4. Be asbestos certified.
5. Any equivalent combination of experience and training that provides the required knowledge, skills, and abilities to perform the essential functions of the position.
6. Such alternatives to the above qualifications as the Board may deem appropriate or acceptable.

COMMUNICATION SKILLS

1. Ability to write reports and correspondence consistent with the duties of this position.
2. Ability to communicate clearly and concisely both in oral and written form using a variety of communication techniques and tools to ensure the appropriate flow of information, collaborative efforts, and feedback.
3. Ability to read, analyze, and interpret information.
4. Ability to effectively present information and respond to questions, inquiries, and/or complaints.
5. Displays courtesy, tact, and respect when dealing with others.

MATHEMATICAL SKILLS

1. Ability to perform basic math using whole numbers, common fractions, and decimals consistent with the duties of this position.

REASONING ABILITY

1. Ability to interpret and apply a common sense understanding to a variety of instructions and information furnished in written, oral, diagram, or schedule form.
2. Ability to identify and define problems, collect and analyze data, establish facts, and draw valid conclusions.

OTHER SKILLS AND ABILITIES

1. Maintains appropriate confidentiality.
2. Promotes a harassment-free environment.
3. Establishes and maintains effective working relationships; demonstrates a commitment to teamwork.
4. Ability to learn and properly utilize various machines/equipment especially as machines/equipment are upgraded.
5. Ability to learn and upgrade job skills in order to meet changing demands of the position.
6. Ability to react well under pressure, handle and balance multiple demands at one time, work with frequent interruptions, and perform duties and tasks at expected levels of professionalism.
7. Extensive knowledge of and ability to perform duties in full compliance with all district, Board of Education, state and federal laws, methods, requirements, policies, procedures, and activities pertinent to the duties of this position.
8. Ability to work independently with minimum supervision.
9. Ability to use independent judgment and demonstrates initiative to act without being asked.

