

TITLE: Educational Interpreter

QUALIFICATIONS:

1. Must hold an Associate or Bachelor's Degree in interpreting
2. Demonstrates effective oral and written communication skills
3. Is skilled in signing
4. Demonstrates effective interpersonal skills and the ability to work collaboratively with an educational team
5. Holds appropriate signing certification

REPORTS TO: Building Principal

JOB GOAL: Enhances the instruction and social adaptation of assigned deaf and/or hearing impaired student(s).

PERFORMANCE RESPONSIBILITIES:

1. Transliterates/interprets, through signing, information accurately, conveying the thought, intent, and spirit of the speaker/teacher in a manner appropriate to the student's communication needs.
2. Has an awareness of, and helps to identify student goals, objectives, and benchmarks for the student IEPs, if applicable.
3. Understands the student's hearing loss and the effect of this loss on speech, language, and cognitive development; and to apply that knowledge when providing academic assistance.
4. Transliterates/interprets for students, parents, and other professionals at conferences, IEP or Section 504 meetings, and at other school sponsored activities as authorized and appropriate.
5. Provides in-service training to classroom teachers about the role of interpreters, as directed by supervisor.
6. Consults with teachers on ways they can assist the assigned student.
7. Assists in educating students, staff, and others regarding hearing loss.
8. Assists student in learning new signs, if necessary.

- 9. Assists with other duties as determined appropriate by the educational team and/or supervisor.

INTERPERSONAL RELATIONSHIPS:

- 1. Demonstrates positive interpersonal relations with students, educational staff, parents, and patrons.

PROFESSIONAL AND PERSONAL DEVELOPMENT AND CONDUCT:

- 1. Participates in professional growth activities, staying current with trends, requirements, and legal and professional developments in special education.
- 2. Stays current with professional field through workshops, meetings, reading contemporary literature in area, and interaction with professional colleagues.
- 3. Demonstrates professional responsibilities.
- 4. Presents a professional appearance.
- 5. Complies with district policies and procedures.
- 6. Attendance is regular.

TERMS OF EMPLOYMENT: 180 days, unless assigned student leaves mid-year

EVALUATION: The employee's performance will be evaluated in accordance with Board policy on the evaluation of personnel.

Employee: _____ Date: _____

Supervisor: _____ Date: _____